

# RESIDENTIAL HOW-TO GUIDE

for **Garbage**, **Recyclables** and **Organics**



# WEST VALLEY

## COLLECTION & RECYCLING

# RECYCLABLES

Please place all recyclable materials together in your blue recyclables container.

## **METAL** *Empty and rinse food and product containers.*

- Aerosol cans (*empty and non-hazardous*)
- Aluminum foil, foil trays and pans (*clean*)
- Aluminum pie pans
- Beverage and soda cans
- Can lids - metal
- Car ports - small (*no fluids*)
- Doors and screens
- Electrical motors
- Food and soup cans
- Furniture (e.g. chairs, tables)
- Hangers - metal/wire
- Keys
- Lids and caps - metal (e.g. from glass bottles, jars)
- Nuts and bolts
- Paint cans (remove excess paint, let residue dry)
- Pet food cans
- Pipes
- Plumbing fixtures
- Pots and pans
- Propane/gas tonks (*empty, with valve off*)
- Scrap metal
- Screws and nails
- Sporting goods - metal
- Tools - metal
- Umbrellas - metal
- Utensils - metal

## **GLASS** *Empty and rinse food and product containers.*

- Beverage bottles
- Blue glass
- Broken glass
- Dishware - glass
- Food jars
- Windows - uncoated/unlaminated
- Wine bottles

## **PAPER** *Staples and tape are acceptable.*

- Aseptic containers\* (e.g. juice, soup, soy milk)
- Books - hardback and softback
- Carbonless paper (e.g. receipts)
- Cardboard - unwaxed (*flattened*)
- Cereal and cracker boxes (*remove liners*)
- Colored or construction paper
- Coupons
- Egg cartons - cardboard
- Envelopes (*plastic window OK*)
- Frozen food packaging - cardboard
- Gift wrap (*no metallic/foil*)
- Juice boxes and cartons - non-aseptic
- Junk mail
- Magazines and catalogs
- Mailers - cardboard (e.g. FedEx, UPS)
- Newspaper - clean (including inserts)
- Paper bogs
- Photographs - photo paper
- Shoe boxes
- Shredded paper (tie in clear plastic bag)
- Telephone books
- Tissue paper (e.g. gift wrap, dry cleaning)
- White office computer paper

\* material is recycled when markets exist

All items must fit loosely inside the recyclables container with the lid closed. Extra cardboard must be cut down to fit loosely inside your cart, bundled and set next to your recycling cart.

**PLASTIC** *Empty and rinse food and product containers.*

- Auto parts - plastic (*no fluids*)
- Baby wipe containers
- Baskets - plastic
- Beverage bottles (e.g. soda, juices, water)
- Bleach and detergent bottles
- Buckets (*remove metal handles*)
- Coat hangers - plastic
- Coffee cup lids
- Coolers
- Crates - plastic
- Disposable razors
- Flower pots - plastic
- Food containers (e.g. cottage cheese, yogurt)
- Furniture - plastic (e.g. chairs, tables)
- Gloves - rubber (*not single-use or latex disposable*)
- Hoses (e.g. car, garden, appliance)
- Household cleaner bottles (*non-toxic*)
- Mouthwash container
- Pet carriers
- Pipe - plastic
- Plastics (*with numbers 1-7*)
- Prescription bottles (*must be empty*)
- Shampoo and conditioner bottles
- Shelving - plastic
- Squeezable bottles (e.g. honey, mayo, ketchup)
- Swimming pools (e.g. rigid, inflatable)
- Take-out food containers - plastic
- Toys - plastic
- Umbrellas - plastic (e.g. patio, beach)

**FILM PLASTICS** *Bundle in a clear plastic bag and knot the top.*

- Bread bags
- Bubble wrap
- Cellophane bags (e.g. pasta, salad, cookies)
- Dry cleaning bags
- Frozen food bags or pouches
- Newspaper bags
- Pallet wrap
- Plastic or wax liners (e.g. from food packaging)
- Plastic wraps
- Produce bags
- Shopping bags - plastic
- Shrink wrap

**ELECTRONIC WASTE** *Please remove all batteries and place these items inside your recyclables container. Electronic waste may also be dropped off. Please call customer service at **408.283.9250** to schedule an appointment.*

- Appliances - small (e.g. coffee maker, toaster)
- Calculators
- Cameras
- Cell phones
- Computer mice
- Cords - tied up (e.g. telephone, computer, appliance)
- DVRs, VCRs, DVD players
- Fax machines
- Keyboards
- PDAs
- Printers
- Radios
- Scanners
- Stereos
- Telephones

**ELECTRONIC WASTE** *Requires bulky item collection and does NOT go in your container.*

- Computer monitor
- Computer tower
- Laptop
- Microwave - large
- Television

**ORGANICS** Please place all organics together in your organics container. Items may not exceed 2 feet in length or 3 inches in diameter and must fit loosely inside with the lid closed. Food scraps do not need to be bagged.

- Bones
- Branches - cut to fit loosely in container
- Bread
- Coffee grounds
- Dairy products (e.g. cheese)
- Dough
- Eggs
- Filters (e.g. coffee, tea)
- Fish and shellfish
- Flax
- Flowers
- Fruit
- Garden/tree fruits and vegetables
- Grains (e.g. bean, rice)
- Grass clippings
- Holiday trees - see Extra Services
- Ice plant
- Landscape vegetation
- Leaves
- Meat
- Newspaper - soiled (food or grease)
- Paper cups and plates - coated
- Paper napkins
- Paper straws
- Paper take-out food containers (e.g. fast food)
- Paper towels
- Pasta
- Pizza delivery boxes - soiled (food, grease)
- Plant trimmings
- Poultry (e.g. chicken, turkey)
- Shrubs
- Small prunings
- Succulents
- Tree trimmings - see size limitations above
- Vegetables
- Wood/lumber (non-treated and non-painted) - see size limitations above

**GARBAGE** These items **cannot** go into the organics container for collection. All items must fit loosely inside the garbage container with the lid closed. For an extra garbage pick-up, please contact Customer Service at **408.283.9250**.

**YARD WASTE** Items may not exceed 2 feet in length or 3 inches in diameter. For large amounts of these items, please contact Customer Service at **408.283.9250**.

- Ashes (*bagged, hot ashes prohibited*)
- Bamboo
- Cactus
- Construction lumber\* (*painted*)
- Crates - wood\*
- Dirt\*
- Hay
- Palm fronds
- Pampas grass
- Pet waste (bagged)
- Poison oak
- Rocks\*
- Sawdust (*bagged*)
- Sod\*
- Soil\*
- Stumps\*
- Tan bark
- Yucca

\*For large quantities of these items, please call Customer Service at **408.283.9250** to schedule a debris box.

**GARBAGE** Please place all NON-reusable, NON-recyclable and NON-hazardous materials in your garbage container.

### PAPER

- Carbon paper
- Cardboard - waxed, wet or dirty
- Envelopes (e.g. padded, Tyvek)
- Ice cream cartons
- Newspaper - dirty (*paint or pet waste*)
- Photographs - Polaroid
- Thermal fax paper
- Waxed paper

### PLASTIC

- Chip bags
- Credit cards
- Foil beverage pouches
- Gloves - latex (*single-use and disposable*)
- Pipe - PVC
- Rubber bands
- Shoes
- Straws
- Take-out food containers - polystyrene foam
- Tarps\*
- Toothpaste and ointment tubes
- Utensils - plastic (e.g. spoons, forks, knives)
- Webbing/mesh (e.g. from lawn furniture)

### POLYSTYRENE/STYROFOAM™

- Cups and plates
- Egg cartons - molded foam
- Foam packing (e.g. from electronics)
- Meat trays - molded foam
- Packing "peanuts" (*bagged*)
- Take-out food containers - polystyrene foam

### FABRIC/TEXTILES *Try donating first.*

- Accessories (e.g. belts, purses)
- Boots and shoes
- Burlap
- Carpet and rugs
- Cotton
- Diapers - cloth or disposable (*bagged*)
- Downfilled items
- Electric blankets
- Fabrics
- Leather goods
- Linen
- Pillows
- Polyester
- Rayon
- Rubber
- Stuffed animals
- Vinyl
- Wool

### ELECTRONIC WASTE

- Audio tapes
- CDs and DVDs (e.g. computer, music)
- Speakers
- Video tapes

### GLASS

- Ceramics
- Cookware - glass (e.g. baking pans, Pyrex™)
- Dishware - ceramic
- Eye glasses
- Glass art
- Incandescent light bulbs
- Mirrors

\*For large quantities of these items, please call Customer Service at **408.283.9250** to schedule a debris box.

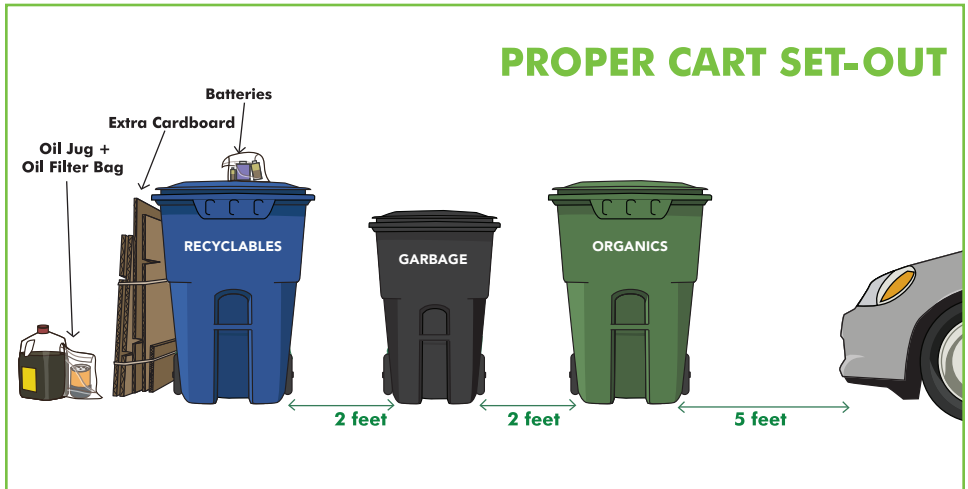
# HAZARDOUS WASTE

These items **cannot** go into the garbage, recycling or organics container for collection.

- Auto and brake fluids
- Car batteries
- Cleaning fluids
- Computers\*
- Electronic waste\* (except as listed in recyclables)
- Fire extinguishers
- Fluorescent light bulbs\* (e.g. CFLs, tubes)
- Fuel tanks - with valve on (e.g. helium, propane, gas tanks)
- Grease and cooking oil
- Household Batteries\* (e.g. AA, AAA, D, nickel cadmium, lithium)
- Laptops
- Mercury thermometers and thermostats\*
- Monitors\*
- Motor oil\*
- Oil filters\*
- Paints\* (e.g. water based)
- Paints and stains (e.g. oil based and latex)
- Pesticides and fertilizers
- Pool and spa chemicals
- Solvents
- Syringes and sharps
- Televisions\*
- Transmission fluid
- Treated wood/lumber

For more information on collection or drop-off, please call the Santa Clara County Household Hazardous Waste Program at **408.299.7300** or visit **www.hhw.org**.

*\*See information in Extra Services on page 6 for collection options through West Valley Collection & Recycling.*



## **EXTRA SERVICES** *Provided Free of Charge*

### **Annual Clean-Up**

West Valley Collection & Recycling will collect items curbside annually. A notification of your scheduled clean-up date and acceptable items will be mailed one month prior to your clean-up date. If you miss your scheduled date, you can schedule a reduced price bulky item collection by calling Customer Service at **408.283.9250**.

### **Holiday Tree Collection**

West Valley Collection & Recycling will collect your undecorated natural or flocked holiday tree, beginning the first business day after December 25th through the third full week of January. Please remove stands, tinsel and decorations and cut tree into 5 feet or less. Place tree at least 1 foot away from carts. Holiday trees may also be placed in your organics cart by cutting them down to fit loosely inside the cart.

### **Household Batteries**

To recycle small batteries, simply place the batteries in a clear sealed plastic bag and place the items on top (not inside) of your recycle cart.

### **Universal & E-Waste Drop-Off**

West Valley Collection & Recycling offers a free Universal and E-Waste drop-off site where residents can drop-off items such as computer monitors, TVs, water-based paints, motor oil and fluorescent bulbs. Please visit [www.westvalleyrecycles.com](http://www.westvalleyrecycles.com) or call Customer Service at **408.283.9250** for location and hours.

### **Used Motor Oil and Motor Oil Filters**

To recycle used motor oil and motor oil filters curbside, you must use a FREE West Valley Collection & Recycling issued oil jug and oil filter bag as they are designed to prevent leaks. Please place filled oil jugs and filter bags on the curb near your containers for collection. Oil mixed with other automotive fluid will not be collected. To request a FREE oil jug or filter bag, call Customer Service at **408.283.9250**.

## **EXTRA SERVICES** *For Additional Charge*

### **Bulky Item Collection**

Furniture, refrigerators or other large items may be picked up at your curb for a small fee. To schedule a pick-up appointment or obtain a list of accepted items, please call Customer Service at **408.283.9250**.

### **Extra Garbage**

Extra garbage may be picked up at your curb for a small fee. You must place extra garbage in 32-gallon bag. To schedule a pick-up, please call Customer Service at **408.283.9250**.

### **Roll-Off Box Rental**

West Valley Collection & Recycling is the exclusive provider of roll-off and debris boxes for the cities of Campbell, Los Gatos, Monte Sereno and Saratoga. To dispose of concrete, dirt and general debris call Customer Service at **408.283.9250** to order a debris box. Boxes range from 8 to 40 cubic yards.



**WEST VALLEY**  
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