

MULTI-FAMILY HOW-TO GUIDE

for **Garbage**, **Recyclables** and **Organics**



WEST VALLEY

COLLECTION & RECYCLING

RECYCLABLES Please place all recyclable materials together in your blue recyclables cart or white recyclables bin.

METAL *Empty and rinse food and product containers.*

- Aerosol cans (*empty and non-hazardous*)
- Aluminum foil, foil trays and pans (*clean*)
- Aluminum pie pans
- Beverage and soda cans
- Can lids - metal
- Car ports - small (*no fluids*)
- Doors and screens
- Electrical motors
- Food and soup cans
- Furniture (e.g. chairs, tables)
- Hangers - metal/wire
- Keys
- Lids and caps - metal (e.g. from glass bottles, jars)
- Nuts and bolts
- Paint cans (remove excess paint, let residue dry)
- Pet food cans
- Pipes
- Plumbing fixtures
- Pots and pans
- Propane/gas tanks (*empty, with valve off*)
- Scrap metal
- Screws and nails
- Sporting goods - metal
- Tools - metal
- Umbrellas - metal
- Utensils - metal

GLASS *Empty and rinse food and product containers.*

- Beverage bottles
- Blue glass
- Broken glass
- Dishware - glass
- Food jars
- Windows - uncoated/unlaminated
- Wine bottles

PAPER *Staples and tape are acceptable.*

- Aseptic containers* (e.g. juice, soup, soy milk)
- Books - hardback and softback
- Carbonless paper (e.g. receipts)
- Cardboard - unwaxed (*flattened*)
- Cereal and cracker boxes (*remove liners*)
- Colored or construction paper
- Coupons
- Egg cartons - cardboard
- Envelopes (*plastic window OK*)
- Frozen food packaging - cardboard
- Gift wrap (*no metallic/foil*)
- Juice boxes and cartons - non-aseptic
- Junk mail
- Magazines and catalogs
- Mailers - cardboard (e.g. FedEx, UPS)
- Newspaper - clean (including inserts)
- Paper bags
- Photographs - photo paper
- Shoe boxes
- Shredded paper (tie in clear plastic bag)
- Telephone books
- Tissue paper (e.g. gift wrap, dry cleaning)
- White office computer paper

* material is recycled when markets exist

PLASTIC *Empty and rinse food and product containers.*

- Auto parts - plastic (*no fluids*)
- Baby wipe containers
- Baskets - plastic
- Beverage bottles (e.g. soda, juices, water)
- Bleach and detergent bottles
- Buckets (*remove metal handles*)
- Coat hangers - plastic
- Coffee cup lids
- Coolers
- Crates - plastic
- Disposable razors
- Flower pots - plastic
- Food containers (e.g. cottage cheese, yogurt)
- Furniture - plastic (e.g. chairs, tables)
- Gloves - rubber (*not single-use or latex disposable*)
- Hoses (e.g. car, garden, appliance)
- Household cleaner bottles (*non-toxic*)
- Mouthwash container
- Pet carriers
- Pipe - plastic
- Plastics (*with numbers 1-7*)
- Prescription bottles (*must be empty*)
- Shampoo and conditioner bottles
- Shelving - plastic
- Squeezable bottles (e.g. honey, mayo, ketchup)
- Swimming pools (e.g. rigid, inflatable)
- Take-out food containers - plastic
- Toys - plastic
- Umbrellas - plastic (e.g. patio, beach)

FILM PLASTICS *Bundle in a clear plastic bag and knot the top.*

- Bread bags
- Bubble wrap
- Cellophane bags (e.g. pasta, salad, cookies)
- Dry cleaning bags
- Frozen food bags or pouches
- Newspaper bags
- Pallet wrap
- Plastic or wax liners (e.g. from food packaging)
- Plastic wraps
- Produce bags
- Shopping bags - plastic
- Shrink wrap

ELECTRONIC WASTE *Please remove all batteries and place the following items inside your recyclables container. Electronic waste may also be dropped off. Please call customer service at **408.283.9250** to schedule an appointment.*

- Appliances - small (e.g. coffee maker, toaster)
- Calculators
- Cameras
- Cell phones
- Computer mice
- Cords - tied up (e.g. telephone, computer, appliance)
- DVRs, VCRs, DVD players
- Fax machines
- Keyboards
- PDAs
- Printers
- Radios
- Scanners
- Stereos
- Telephones

ELECTRONIC WASTE *Requires bulky item collection and does NOT go in your container.*

- Computer monitor
- Computer tower
- Laptop
- Microwave - large
- Television

ORGANICS Please place all organics together in your organics container. Items may not exceed 2 feet in length or 3 inches in diameter and must fit loosely inside with the lid closed. Food scraps do not need to be bagged.

- Bones
- Branches - cut to fit loosely in container
- Bread
- Coffee grounds
- Dairy products (e.g. cheese)
- Dough
- Eggs
- Filters (e.g. coffee, tea)
- Fish and shellfish
- Flax
- Flowers
- Fruit
- Garden/tree fruits and vegetables
- Grains (e.g. bean, rice)
- Grass clippings
- Holiday trees - see Extra Services
- Ice plant
- Landscape vegetation
- Leaves
- Meat
- Newspaper - soiled (food or grease)
- Paper cups and plates - coated
- Paper napkins
- Paper straws
- Paper take-out food containers (e.g. fast food)
- Paper towels
- Pasta
- Pizza delivery boxes - soiled (food, grease)
- Plant trimmings
- Poultry (e.g. chicken, turkey)
- Shrubs
- Small prunings
- Succulents
- Tree trimmings - see size limitations above
- Vegetables
- Wood/lumber (non-treated and non-painted) - see size limitations above

GARBAGE These items **cannot** go into the organics container for collection. All items must fit loosely inside the garbage container with the lid closed. For an extra garbage pick-up, please contact Customer Service at **408.283.9250**.

YARD WASTE Items may not exceed 2 feet in length or 3 inches in diameter. For large amounts of these items, please contact Customer Service at **408.283.9250**.

- Ashes (*bagged, hot ashes prohibited*)
- Bamboo
- Cactus
- Construction lumber* (*painted*)
- Crates - wood*
- Dirt*
- Hay
- Palm fronds
- Pampas grass
- Pet waste (bagged)
- Poison oak
- Rocks*
- Sawdust (*bagged*)
- Sod*
- Soil*
- Stumps*
- Tan bark
- Yucca

GARBAGE Please place all NON-reusable, NON-recyclable and NON-hazardous materials in your garbage container.

<p>PAPER</p> <ul style="list-style-type: none"> • Carbon paper • Cardboard - waxed, wet or dirty • Envelopes (e.g. padded, Tyvek) • Ice cream cartons • Newspaper - dirty (<i>paint or pet waste</i>) 		<ul style="list-style-type: none"> • Photographs - Polaroid • Thermal fax paper • Waxed paper
<p>PLASTIC</p> <ul style="list-style-type: none"> • Chip bags • Credit cards • Foil beverage pouches • Gloves - latex (<i>single-use and disposable</i>) • Pipe - PVC • Rubber bands • Shoes 		<ul style="list-style-type: none"> • Straws • Take-out food containers - polystyrene foam • Tarps* • Toothpaste and ointment tubes • Utensils - plastic (e.g. spoons, forks, knives) • Webbing/mesh (e.g. from lawn furniture)
<p>POLYSTYRENE/STYROFOAM™</p> <ul style="list-style-type: none"> • Cups and plates • Egg cartons - molded foam • Foam packing (e.g. from electronics) 		<ul style="list-style-type: none"> • Meat trays - molded foam • Packing "peanuts" (<i>bagged</i>) • Take-out food containers - polystyrene foam
<p>FABRIC/TEXTILES <i>Try donating first.</i></p> <ul style="list-style-type: none"> • Accessories (e.g. belts, purses) • Boots and shoes • Burlap • Carpet and rugs • Cotton • Diapers - cloth or disposable (<i>bagged</i>) • Down filled items • Electric blankets • Fabrics 		<ul style="list-style-type: none"> • Leather goods • Linen • Pillows • Polyester • Rayon • Rubber • Stuffed animals • Vinyl • Wool
<p>ELECTRONIC WASTE</p> <ul style="list-style-type: none"> • Audio tapes • CDs and DVDs (e.g. computer, music) 		<ul style="list-style-type: none"> • Speakers • Video tapes
<p>GLASS</p> <ul style="list-style-type: none"> • Ceramics • Cookware - glass (e.g. baking pans, Pyrex™) • Dishware - ceramic • Eye glasses 		<ul style="list-style-type: none"> • Glass art • Incandescent light bulbs • Mirrors

*For large quantities of these items, please call Customer Service at **408.283.9250** to schedule a debris box.

HAZARDOUS WASTE

These items **cannot** go into the garbage, recycling or organics container for collection.

- Auto and brake fluids
- Car batteries
- Cleaning fluids
- Computers*
- Electronic waste* (except as listed in recyclables)
- Fire extinguishers
- Fluorescent light bulbs* (e.g. CFLs, tubes)
- Fuel tanks - with valve on (e.g. helium, propane, gas tanks)
- Grease and cooking oil
- Household Batteries* (e.g. AA, AAA, D, nickel cadmium, lithium)
- Laptops
- Mercury thermometers and thermostats*
- Monitors*
- Motor oil*
- Oil filters*
- Paints* (e.g. water based)
- Paints and stains (e.g. oil based and latex)
- Pesticides and fertilizers
- Pool and spa chemicals
- Solvents
- Syringes and sharps
- Televisions*
- Transmission fluid
- Treated wood/lumber

For more information on collection or drop-off, please call the Santa Clara County Household Hazardous Waste Program at **408.299.7300** or visit **www.hhw.org**.

**See information in Extra Services on pages 5 - 6 for collection options through West Valley Collection & Recycling.*

EXTRA SERVICES *Provided Free of Charge*

Outreach/site Assessment

West Valley Collection & Recycling coordinators provide recycling presentations and site/service assessments with recommendations on how to increase recycling. Please call Customer Service at **408.283.9250** to request an appointment with the outreach department.

Universal & E-Waste Drop-Off for Residents

West Valley Collection & Recycling offers a free Universal and E-Waste drop-off site where residents can drop-off items such as computer monitors, TVs, water-based paints, motor oil and fluorescent bulbs. Please visit **www.westvalleyrecycles.com** or call Customer Service at **408.283.9250** for location and hours.

EXTRA SERVICES *For Additional Charge*

Bulky Item Collection

Furniture, refrigerators or other large items may be picked up for a fee. To schedule a pick-up appointment or obtain a list of accepted items, please call Customer Service at **408.283.9250**.

Extra Garbage Pick-up

To schedule an additional pick-up, please call Customer Service at **408.283.9250**.

Roll-Off Box Rental

West Valley Collection & Recycling is the exclusive provider of roll-off and debris boxes for the cities of Campbell, Los Gatos, Monte Sereno and Saratoga. For concrete, dirt and general debris please call Customer Service at **408.283.9250** to order a debris box. Boxes range from 8 to 40 cubic yards.



SB1383:

California's Mandatory Organics Recycling Law

Requires all commercial businesses and multi-family complexes to recycle organics. If your business or complex is not currently participating in an organics recycling program please call customer service at **408.283.9250** and West Valley Collection & Recycling will provide organics recycling containers and service at no additional charge.

AB341:

California's Mandatory Commercial Recycling Program

Requires commercial businesses that generate 4 cubic yards or more of garbage per week and multi-family complexes with 5 or more units to recycle. If your business or complex fits into these parameters and you currently do not recycle, call customer service at **408.283.9250** and West Valley Collection & Recycling will provide recycling containers and service at no additional charge.



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