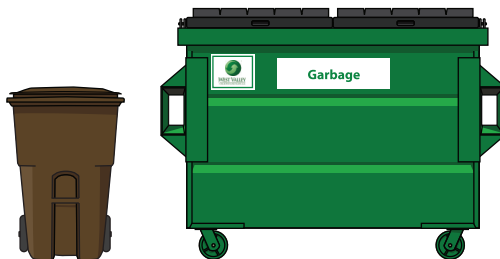
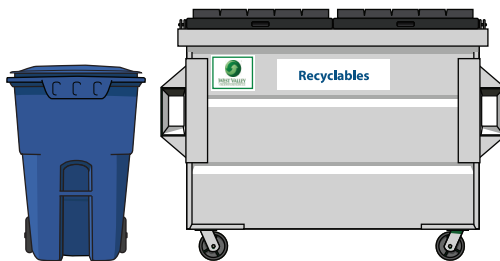


# MULTI-FAMILY HOW-TO GUIDE

for **Garbage** and **Recyclables**



# WEST VALLEY

## COLLECTION & RECYCLING

\*Green Waste is an optional service. Subscription information can be found on page 5 of this guide.

**RECYCLABLES** Please place all recyclable materials together in your white recyclables bin or blue recyclables container.

All items must fit loosely inside the recyclables container with the lid closed.

**METAL** Empty and rinse food and product containers.

- Aerosol cans (empty and non-hazardous)
- Aluminum foil, foil trays and pans (clean)
- Aluminum pie pans
- Beverage and soda cans
- Can lids - metal
- Car parts - small (no fluids)
- Doors and screens
- Electrical motors
- Food and soup cans
- Furniture (e.g. chairs, tables)
- Hangers - metal/wire
- Keys
- Lids and caps - metal (e.g. from glass bottles, jars)
- Nuts and bolts
- Paint cans (remove excess paint, let residue dry)
- Pet food cans
- Pipes
- Plumbing fixtures
- Pots and pans
- Propane/gas tanks (empty, with valve off)
- Scrap metal
- Screws and nails
- Sporting goods - metal
- Tools - metal
- Toys - metal
- Umbrellas - metal
- Utensils - metal

**GLASS** Empty and rinse food and product containers.

- Beverage bottles
- Blue glass
- Broken glass
- Dishware - glass
- Food jars
- Windows - uncoated/unlaminated
- Wine bottles

**PAPER** Staples and tape are acceptable.

- Aseptic containers\* (e.g. juice, soup, soy milk)
- Books - hardback and softback
- Carbonless paper (e.g. receipts)
- Cardboard - unwaxed (flattened)
- Cereal and cracker boxes (remove liners)
- Coffee cups - cardboard (e.g. from coffee shops)
- Colored or construction paper
- Coupons
- Egg cartons - cardboard
- Envelopes (plastic window OK)
- Frozen food packaging - cardboard
- Gift wrap (no metallic/foil)
- Juice boxes and cartons - non-aseptic
- Junk mail
- Magazines and catalogs
- Mailers - cardboard (e.g. FedEx, UPS)
- Newspaper - clean (including inserts)
- Paper bags
- Paper cups and plates - clean, uncoated
- Photographs - photo paper
- Pizza delivery boxes - clean
- Shoe boxes
- Shredded paper (tie in clear plastic bag)
- Telephone books
- Tissue paper (e.g. gift wrap, dry cleaning)
- White office computer paper

\* material is recycled when markets exist

**PLASTIC** Empty and rinse food and product containers.

- Auto parts - plastic (no fluids)
- Baby wipe containers
- Baskets - plastic
- Beverage bottles (e.g. soda, juices, water)
- Bleach and detergent bottles
- Buckets (remove metal handles)
- Coat hangers - plastic
- Coffee-cup lids
- Coolers
- Crates - plastic
- Disposable razors
- Flower pots - plastic
- Food containers (e.g. cottage cheese, yogurt)
- Furniture - plastic (e.g. chairs, tables)
- Gloves - rubber (not single-use or latex disposable)
- Hoses (e.g. car, garden, appliance)
- Household cleaner bottles (non-toxic)
- Mouthwash container
- Pet carriers
- Pipe - plastic
- Plastics (with numbers 1-7)
- Prescription bottles (must be empty)
- Shampoo and conditioner bottles
- Shelving - plastic
- Squeezable bottles (e.g. honey, mayo, ketchup)
- Swimming pools (e.g. rigid, inflatable)
- Take-out food containers - plastic
- Toys - plastic
- Umbrellas - plastic (e.g. patio, beach)

**FILM PLASTICS** Bundle in a clear plastic bag and knot the top.

- Bread bags
- Bubble wrap
- Cellophane bags (e.g. pasta, salad, cookies)
- Dry cleaning bags
- Frozen food bags or pouches
- Newspaper bags
- Pallet wrap
- Plastic or wax liners (e.g. from food packaging)
- Plastic wraps
- Produce bags
- Shopping bags - plastic
- Shrink wrap

**ELECTRONIC WASTE** Place these items inside your recyclables container. Electronic waste may also be dropped off. Please call customer service at **408.283.9250** to schedule an appointment.

- Appliances - small (e.g. coffee maker, toaster)
- Calculators
- Cameras
- Cell phones
- Computer mice
- Cords - tied up (e.g. telephone, computer, appliance)
- DVRs, VCRs, DVD players
- Fax machines
- Keyboards
- PDAs
- Scanners
- Stereos
- Printers
- Radios
- Telephones

**ELECTRONIC WASTE** Requires bulky item collection and does NOT go in your container.

- Computer monitor
- Computer tower
- Laptop
- Microwave - large
- Television

**GARBAGE** Please place all NON-reusable, NON-recyclable and NON-hazardous materials in your green garbage bin or brown garbage container.

All items must fit loosely inside the garbage container with the lid closed. For an extra garbage pick-up, please contact Customer Service at **408.283.9250**.

<b>METAL</b> <ul style="list-style-type: none"> <li>Foil wrapped beverage pouches (e.g. Capri Sun)</li> </ul>			
<b>PAPER</b> <ul style="list-style-type: none"> <li>Carbon paper</li> <li>Cardboard - waxed or soiled</li> <li>Compostable ware</li> <li>Envelopes (e.g. padded, Tyvek)</li> <li>Ice cream cartons</li> <li>Newspaper - dirty (<i>paint, pet waste or food/grease</i>)</li> <li>Paper cups and plates - coated</li> <li>Paper napkins</li> <li>Paper towels</li> <li>Photographs - Polaroid</li> <li>Pizza delivery boxes - soiled (<i>food, grease</i>)</li> <li>Take-out food containers (e.g. fast food)</li> <li>Thermal fax paper</li> <li>Tissues (e.g. Kleenex)</li> <li>Waxed paper</li> </ul>			
<b>PLASTIC</b> <ul style="list-style-type: none"> <li>Chip bags</li> <li>Credit cards</li> <li>Foil beverage pouches</li> <li>Gloves - latex (<i>single-use and disposable</i>)</li> <li>Pipe - PVC</li> <li>Rubber bands</li> <li>Shoes</li> <li>Straws</li> <li>Take-out food containers - polystyrene foam</li> <li>Tarps*</li> <li>Toothpaste and ointment tubes</li> <li>Utensils - plastic (e.g. spoons, forks, knives)</li> <li>Webbing/mesh (e.g. from lawn furniture)</li> </ul>			
<b>POLYSTYRENE/STYROFOAM™</b> <ul style="list-style-type: none"> <li>Cups and plates</li> <li>Egg cartons - molded foam</li> <li>Foam packing (e.g. from electronics)</li> <li>Meat trays - molded foam</li> <li>Packing "peanuts" (<i>bagged</i>)</li> <li>Take-out food containers - polystyrene foam</li> </ul>			
<b>FABRIC/TEXTILES</b> <i>Try donating first.</i> <ul style="list-style-type: none"> <li>Accessories (e.g. belts, purses)</li> <li>Boots and shoes</li> <li>Burlap</li> <li>Carpet and rugs</li> <li>Cotton</li> <li>Diapers - cloth or disposable</li> <li>Downfilled items</li> <li>Electric blankets</li> <li>Fabrics</li> <li>Leather goods</li> <li>Linen</li> <li>Pillows</li> <li>Polyester</li> <li>Rayon</li> <li>Rubber</li> <li>Stuffed animals</li> <li>Vinyl</li> <li>Wool</li> </ul>			
<b>FOOD/PET WASTE</b> <ul style="list-style-type: none"> <li>Bones</li> <li>Bread</li> <li>Coffee grounds</li> <li>Dairy products (e.g. cheese)</li> <li>Diapers (<i>bagged</i>)</li> <li>Dough</li> <li>Eggs</li> <li>Filters (e.g. coffee, tea)</li> <li>Fish and shellfish</li> <li>Fruit</li> <li>Grains (e.g. bean, rice)</li> <li>Meat</li> <li>Pasta</li> <li>Pet waste (<i>bagged</i>)</li> <li>Poultry (e.g. chicken, turkey)</li> <li>Vegetables</li> </ul>			
<b>ELECTRONIC WASTE</b> <ul style="list-style-type: none"> <li>Audio tapes</li> <li>CDs and DVDs (e.g. computer, music)</li> <li>Speakers</li> <li>Video tapes</li> </ul>			
<b>GLASS</b> <ul style="list-style-type: none"> <li>Ceramics</li> <li>Cookware - glass (e.g. baking pans, Pyrex™)</li> <li>Dishware - ceramic</li> <li>Eye glasses</li> <li>Glass art</li> <li>Incandescent light bulbs</li> <li>Mirrors</li> </ul>			
<b>GREEN WASTE</b> <i>For a list of green waste materials that must be placed in your garbage container, please refer to page 5 of this guide.</i>			

### AB341: California's Mandatory Commercial Recycling Program

Requires commercial businesses that generate 4 cubic yards or more of garbage per week and multi-family complexes with 5 or more units to recycle. If your business or complex fits into these

parameters and you currently do not recycle, call customer service at **408.283.9250** and West Valley Collection & Recycling will provide recycling containers and service at no additional charge.

Green Waste collection is ONLY available by subscription. If you are not currently subscribed to green waste collection, all green waste must be placed inside your garbage container. See below for details.

## WITHOUT GREEN WASTE SERVICE

Please place all green waste together in your **garbage** container.

- Ashes (*bagged, hot ashes prohibited*)
- Bamboo
- Branches
- Cactus
- Construction lumber\* (*painted, treated*)
- Crates - wood\*
- Dirt\*
- Flax
- Flowers
- Garden/tree fruits and vegetables
- Grass clippings
- Hay
- Ivy
- Ice plant
- Landscape vegetation
- Leaves
- Lumber\*
- Palm fronds
- Pampas grass
- Plant trimmings
- Poison oak
- Raw fruits and vegetables
- Rocks\*
- Sawdust
- Shrubs
- Small prunings
- Stumps\*
- Succulents
- Tan bark
- Tree trimmings
- Wood chips
- Wood wastes
- Yucca

## WITH GREEN WASTE SERVICE

Please place all green waste together in your **green waste** container.

- Branches - cut to fit loosely in container
- Holiday trees
- Flax
- Flowers
- Garden/tree fruits and vegetables
- Grass clippings
- Ivy
- Ice plant
- Landscape vegetation
- Leaves
- Plant trimmings
- Raw fruits and vegetables
- Shrubs
- Small prunings
- Succulents
- Tree trimmings

## HAZARDOUS WASTE

These items **cannot** go into the garbage or recycling container for collection.

- Auto and brake fluids
- Car batteries
- Cleaning fluids
- Computers\*
- Electronic waste\* (except as listed in recyclables)
- Fire extinguishers
- Fluorescent light bulbs\* (e.g. CFLs, tubes)
- Fuel tanks - with valve on (e.g. helium, propane, gas tanks)
- Grease and cooking oil
- Household Batteries\* (e.g. AA, AAA, D, nickel cadmium, lithium)
- Laptops
- Mercury thermometers and thermostats\*
- Monitors\*
- Motor oil\*
- Oil filters\*
- Paints\* (e.g. water based)
- Paints and stains (e.g. oil based and latex)
- Pesticides and fertilizers
- Pool and spa chemicals
- Solvents
- Syringes and sharps
- Televisions\*
- Transmission fluid

For more information on collection or drop-off, please call the Santa Clara County Household Hazardous Waste Program at **408.283.9250** or visit **www.hhw.org**.

\*See information in Extra Services on page 6 for collection options through West Valley Collection & Recycling.

## EXTRA SERVICES

*Provided Free of Charge*

### Outreach/Site Assessment

West Valley Collection & Recycling coordinators provide recycling presentations and site/service assessments with recommendations on how to increase recycling. Please call Customer Service at **408.283.9250** to request an appointment with the outreach department.

### Universal & E-Waste Drop Off For Residents

West Valley Collection & Recycling offers a free Universal and E-Waste drop off site where residents can drop off computer monitors, TVs, water based paints, motor oil and fluorescent bulbs. Please call Customer Service at **408.283.9250** to make an appointment.

## EXTRA SERVICES

*For Additional Charge*

### Bulky Item Collection

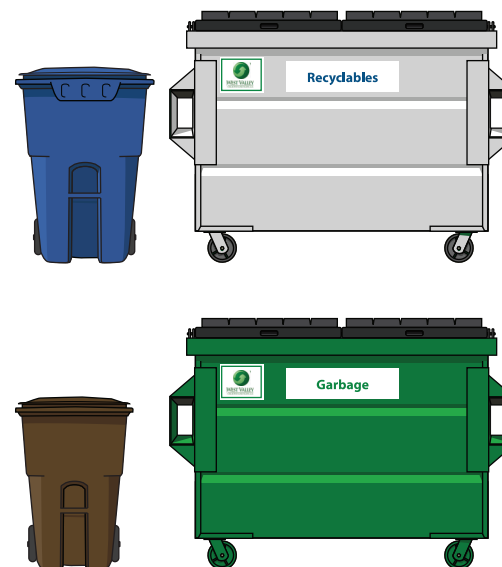
Furniture, refrigerators or other large items may be picked up for a small fee. To schedule a pick-up appointment or obtain a list of accepted items, please call Customer Service at **408.283.9250**.

### Extra Garbage Pick-up

To schedule an additional pick-up, please call Customer Service at **408.283.9250**.

### Roll-Off Box Rental

West Valley Collection & Recycling is the exclusive provider of roll-off and debris boxes for the cities of Campbell, Los Gatos, Monte Sereno and Saratoga. For concrete, dirt and general debris call please Customer Service at **408.283.9250** to order a debris box. Boxes range from 8 to 40 cubic yards.



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